**AGENDA**

**Edward McNamara, Chairman**

**Edward McNamara**

Region II EMS, CMEMSC

Chief Kevin Roy

Fitchburg Fire Department

**Chief Dean Kochanowski**

Dudley Fire Department

**Chief Gerard Dio**

Worcester Fire Department

David Clemons

Public Safety and Communications

Stephen O’Neil

Worcester Regional Transit Authority

Lt. Carl Ekman

Charlton OEM

Chief C. Thomas O’Donnell

West Brookfield Police Department

Chief Gary Gemme

Worcester Police Department

Deputy Chief Sean Fleming Alternate

**Chief Bert DuVernay**

New Braintree Police Department

**Julie Jacobson**

Town of Auburn

Christopher Montiverdi

Leicester Department of Public Health/Worcester EMA

Robert Moylan

Commissioner Worcester DPW

Richard Cavalieri, Alt.

Marc Restuccia, MD

UMass Memorial Medical Center

Gina Smith, Alternate

**Lewis Evangelidis**

Worcester County Sheriff

# Central Region Homeland Security Advisory Council

**Tuesday, October 6, 2020**

**3:00 PM**

**Remote meeting only**

*(This meeting is held remotely pursuant to the provisions allowed by the*

*Governor’s Order Suspending Certain Provision of the Open Meeting Law General Law Chapter 30A Section 20 (*[*https://www.mass.gov/doc/open-meeting-law-order-march-12-2020/download*](https://www.mass.gov/doc/open-meeting-law-order-march-12-2020/download)*) on March 12, 2020 as a result of the COVID-19 Crisis)*

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1. **Call To Order\***: Chairman, Chief Dean Kochanowski
   1. Roll Call
2. **Minutes** **of September 1, 2020** 
   1. Vote to accept September Minutes
3. **Financial**
   1. FFY2018 Budget Review-
      1. Possible vote(s)
   2. FFY2019 Budget Review-
      1. Possible vote(s)
   3. Financial Transfers
      1. Possible vote(s)
   4. LETPA Spending Update

BUDGET: There are a plethora of trainings that have not been able to take place due to COVID (See list). So, we have a bunch of money-currently somewhere around $330k- that is going to need to be transferred between budget years. I just want to make sure everyone understands that this does not mean that these trainings will never take place, only that we need to move things around in order to spend down the FFY18 budget. There are a lot of projects currently moving forward in FY19 that we can easily move and switch out for a FY18 training related project.

It is my suggestion that we talk about what we need to move and make the more formal motions next month. Here is what I suggest:

FY19: The transfer motion that was made last month to transfer $670.24 to help support PJ19-18.02 Radiological Dispersal Equipment-because the project came in a little over budget was actually a moot point. Technically, we have $24k in that line item $2,400 of it has been earmarked for training that cannot take place-so we still had those funds available at this time. That being said:

I propose that Line item G.0 (PJ19-18.02 Radiological Dispersal Equipment) be moved to FFY18 and will become line item H.12-under Active Threat T & E. This will help with some of the FY18 unspent funds.

1. **Committee Reports**
   1. **Chairman’s Report: Chief Kochanowski**
      * 1. **Discussion: CRHSAC Council Membership-** After the last meeting we still needed to make some nominations to fill some of the vacancies left over from the retirements.
        2. Emergency Management Nomination-We still need an alternate for the EM seat, Neal asked to have until November to make his recommendation, as he was deployed to the Pacific Northwest to help with the fires, so I was going to table this until next meeting.
        3. Fire Department Nomination

Possible vote

We spoke a little bit about the FD nomination last month and Chief Russ Hall (of Holden) taking over the fire seat -with Chief Timothy Howe (Oakham) being the alternate, but I did not get an official nomination letter until after the September meeting. (so-we still need to make an official nomination)

* + - 1. Cyber-Security Representative

Possible vote

(Now that) The by-laws have been officially changed reflecting the exchange of the education seat for a cyber-security one. EOPSS has officially approved the changes. But we have not discussed who would be taking on that role/seat –so I was hoping someone might have an idea of someone who could fill this role?

* 1. **Equipment Sub Committee Report: Chief Patrick Purcell**
     1. Subcommittee Chair Report
     2. **Completed Projects: NONE**
     3. **Project updates**:
        1. PJ18-5.01 Fire District 7 Ice Dive Equipment (FFY2018)-First round of POs have been completed. MAPC is waiting to have some questions answered by the vendor and then more POs should be ready to be completed.
        2. PJ18-6.02 Fire District 7 & 8 Trench Rescue Equipment & Trailer (FFY2018)- Project is almost complete-still waiting on masks to arrive
        3. PJ18-6.05 Fire District 7 Trench Rescue Trailer (FFY2018)-

-Trailer was delivered on 9/1.

- Now that it has arrived the POC realized that there is some additional work that they would like to see done. I spoke with Chris Jolda and on Friday, I am going out to see the trailer and talk about what additions need to be made. And they should have a PJ amendment ready for the November meeting. While the exact amount of the project is unclear at this moment, I have been told it should only be a few thousand dollars-

There is have\_\_\_\_left in this line item.

* + - 1. PJ18-6.06 Fire District 14 Tech Rescue Boat (FFY2018)-

They will be receiving the demo boat and I was told it should be arriving any day

* + - 1. PJ18-6.07 Fire District 7 Trench Rescue Equipment (FFY2018) –

Still waiting for some missing items to be sent, but once they are this project will be completed

* + - 1. PJ18-8.09 CEMLEC Robot (FFY2018)-

Staying on the list due to training not being offered-Robot was received a while back-reached out to the POC to see when/if the training portion might be offered-they have reached out to the vendor to ask

* + - 1. PJ19-10.01 The Borough’s MILO ASHER Training Equipment (FFY2019)

Adjustments to Specs has been made. The mace and any item related to altering a service weapon has been removed. The RFQ was due yesterday (Monday) we should be getting the quotes sent to us soon.

* + - 1. PJ18-8.02 Fire District 14 Tactical Gear (FFY2018)-First round of POs to MAPC
      2. PJ19-12.01 Wachusett Area Active Shooter Equipment (FFY2019)-First round of POs to MAPC
      3. PJ19-18.02 Radiological Dispersal Device Equipment (FFY2019)-

Last month we thought this needed a transfer but upon further inspection there is actually money still in this line item. $24k available for this project-some of the money was earmarked for the training piece of this project, but there is still money available for the $670.24 to be used. MAPC is checking to see if the vendor will still honor the prices so the project will move forward. I will check back with MAPC to see where this stands this week.

* + - 1. PJ18-5.02 Fire District 8 Dive Team SCUBA and Underwater Search Equipment (FF2018)-In procurement phase-first round of POs to MAPC
      2. PJ19-3.2 Blast Bags-Active Threat Trauma Bags (FY2019)-

Specs are being worked on with the POC. Once completed this project will go out for procurement

(Possible project to move from 2019 to FY18)

* + 1. **New Business**:
       1. Transfer of the D7 Foam Trailer from Worcester Fire to Charlton Fire (G. Fleischer)-Grant year 10 project paid for with FY07 funding
          1. Possible Vote-Turn over to G.F.
       2. PJ19-4.1 FD 7 SWIFT WATER RESCUE EQUIPMENT **READ PJ**
          1. Possible Vote
       3. PJXX-X.XX Gas Calibration Stations –New, old business, tabled from last meeting ????
          1. Possible Vote
    2. **Update:** 
       1. CMED Generator-

RFP-We received 5 RFPS for the generator. I sent the scoring criteria out to the sub-committee yesterday-to assist in picking the applicant. Discussed during Equipment sub-committee meeting.

* + - * 1. **Possible Vote**
  1. **Inter-Operability Sub Committee Report: Mr. James Barclay**
     1. Subcommittee Chair Report
     2. Project update: PJ18-9.01-Fire District 8 High Band Repeater System Upgrade (FFY2018)-

This was tabled from the Sept Meeting. Currently a FY18 project with $53,000 allocated. Given the time frame it is important to talk about how to move forward this with project at today’s meeting.

* + 1. Project update: PJ19-15.01 WCSO MCU Radio Upgrades (FFY2019)

Just answered, what should be the final question, on the SPECS and the project should be going out for procurement

* + 1. Project Update: PJ18-9.03 Worcester Aluma Tower Upgrade

RFQ due today however, if not able to complete by November, best to table this project until the spring. (Budget?- $15,936.00)

* + 1. Discussion: Formation of a Regional Information Center (RIC)

Tabled from Sept. Jim Barclay getting more info for this meeting (another project that needs to move on way or the other, been on agenda for a long time)

* + - * 1. Possible vote
    1. **New Business:** 
       1. PJ19-6.1 Fire District 7 Radio Cashe (part 1) **READ PJ**
          1. Possible Vote
  1. **Training Sub Committee Report: Lt. Neal Aspesi**

**\* The Majority of these projects still have not been able to move forward due to COVID-part of the larger budget conversation.**

* + 1. Subcommittee Chair Report
    2. **Completed projects:** 
       1. TRR18-8.06 -Spencer Stop the Bleed Training (FFY2018)-

Complete-$560.00 Left over in line item H.06

* + 1. **Project Updates:** 
       1. TRR18-5.06 – Fire District 7 Ice Dive Training (FFY2018)-

Equipment piece of the project is being worked on, the EHP is completed, but training is unable to occur due to COVID. $6,050 allocated for the training

* + - 1. TRR18-8.06 -Spencer Stop the Bleed Training (FFY2018)-

Training complete, $560.00 unspent (H.06 on budget)

* + - 1. TRR18-8.11 – Worcester Airport ASHER Training (FFY2018)

-No training can be offered due to COVID. $6855.88 allocated for this project

* + - 1. TRR18-8.12 Blackstone Area Active Shooter Training (FFY2018)-

No training due to COVID. $6400 allocated (Pete which line item on the budget?)

* + - 1. TRR19-5.01 Fire District 7, 8 & 14 Structural Collapse Training (FFY2019) IFB moving forward (as of 10/1) –working with SERPD on project-they are taking the lead
      2. TRR18-8.13 – Western Worcester Area ASHER Training (FFY2018) H.11 on budget *PJ for $25,855 (Pete, why is line item for $18, 175.00 on the budget)*
      3. TRR19-18.01-- Radiological Dispersal Device Training-$2400 allocated for training piece of project, **PJ/Equipment amount: $21,599.76**
      4. TRR18-2.02 -Joint Cyber-Security Training (eLearning Lair)-on-track for being spent down, should know by the end of October when online training is completed (C.01 line item)
    1. **New Business: NONE**
  1. **Planning Subcommittee Report: Chief Kochanowski**
     1. Subcommittee Chair Report
  2. **Mass Care/Sheltering Report: Chris Montiverdi**

1. **CMRPC**: Cyber Security Month-will send invite to participate in the ELearning Lair project as soon as it is made available
2. **MAPC**:
3. **EOPSS**:
4. **MEMA**:
5. **New Business Unforeseen by the Chair**:
6. **Next Meeting**: November 3, 2020
7. **Adjourn**

**\*** This meeting is audio recorded