

Minutes

Central Region Homeland Security Advisory Council

Tuesday, January 7, 2020 3:00 PM

Dudley Fire Department, 128 West Main Street Dudley, MA 01571

Members Present: **Dean Kochanowski**, Fire Chief, Town of Dudley; **Marc Kasaras**, Worcester County Sheriff's Office, Alternate; **Andrew Klein**, VP of Student Affairs, Anna Maria College; **Carl Ekman**, Charlton EMD; **Nicholas DaDalt**, CEMMSC; **Kevin Roy**, Fire Chief, City of Fitchburg; **Patrick Purcell**, Fire Chief, Town of Westborough; **Julie Jacobson**, Town Manager, Town of Auburn; **C. Thomas O'Donnell**, Police Chief, Town of West Brookfield; **William Lyver**, Police Chief, Town of Northborough; **Thomas Ford**, Police Chief, Sturbridge Police Department; **Jim Barclay**, EMD, Town of Royalston; **William Coyle**, DPW, Town of Auburn; **David Trabucco**, WRTA

Members Absent: **Steven Sargent**, Police Chief, City of Worcester; **Michael Lavoie**, Police Chief, City of Worcester; **John Broach**, MD, UMass.

Non-Voting Attendees Present: **Peter Peloquin**, CMRPC; **Conor McCormack**, CMRPC; **Anthony Senesi**, CMRPC; **Patrick Waugh**, Spencer Police Department; **Gary Fleischer**, Worcester Fire Department; **Kristen Jerome**, MEMA; **Greg Lynskey**, South Worcester Communications Center; **Martin Spellacy**, Director of Homeland Security, EOPSS.

Call To Order: Chairman, Chief Kochanowski called the meeting to order at 3:03 PM.

Minutes: Chief O'Donnell motioned to accept the meeting minutes of November 5th, 2019 seconded by Chief Lyver. All in favor, **motion approved**.

Financials: Mr. McCormack gave the report.

FFY17 Budget Review: The budget has been spent and has been closed out at this point in time.

About 8 projects were moved from FY18 and brought to FY17. This was to use up available funds that the Council had in FY17. Once we spent all the funds in FY17, three projects had to be sent back to FY18. These projects were the Fire District 8 Dive Rescue Equipment, Heavy Vehicle Rescue Training, and MACTAC.

FFY2018 Budget Review: Mr. McCormack noted for FY18 that EOPSS has identified an additional \$26,900 that was owed to the Central Region, it was added to Line J. That brought up the total to just shy of \$750,000. The Council has made good progress to allocate, encumber, and invoice projects over the past couple months. We are still waiting on three Dive Rescue Team projects. Because MACP is not funding the MNA project, there is additional \$50-60,000 that was added to the FY19 budget, bringing the total to over \$1,000,000.

MAPC said the FY19 budget should be available shortly. Mr. McCormack noted that by this time next month we should have the FY19 budget available. Mr. McCormack wanted to remind the council of the A list projects for the FY19 plan.

Financial Transfers: FY17 Budget transfers. Seven line transfers will even out the FY17 budget and close out the budget.

A motion to approve the transfers for the FY17 budget. Mr. Kasaras motioned to approve the budget transfers, seconded by Chief Lyver. All in favor, **motion approved**.

LETPA Spending Update: For FY17 our final amount came to 37% of the total budget, we surpassed the goal of 25% for LEPTA projects. For FY18, our current projected amount is just under 20% of the budget, this is due to some of the FY18 projects that were moved to FY17. McCormack noted that we should think about putting the remaining \$58,000 in funds to LEPTA projects.

Committee Reports

Chairman's Report: Chief Kochanowski gave the updates.

Discussion: CRHSAC Council Seat and Membership: Mr. McCormack and Chief Kochanowski discussed about adding an IT person to the Council. Chief Kochanowski stated that the Central Region Council is the largest Council by far with 19 seats. Mr. McCormack discussed with Chief Kochanowski before the meeting that the Council could instead of filling the second education seat, the Council could make that seat for an IT person. Education seats are not required, and the Council is having difficulty filling the seat. The potential goal of the IT seat would be to give guidance on managing the cybersecurity funding. A few ideas to fill the potential IT seat, Worcester has a cybersecurity team, perhaps a high level hospital staff person, Monty Tech has a staff that have a strong cybersecurity base. Chief Kochanowski tabled the discussion for the next full Council meeting, it will be on the agenda.

Update: 2019 THIRA/SPR Whole Community Input Form: The Council has completed step two, we are up to date.

Equipment Subcommittee Report: Chief Purcell gave the updates.

Completed Projects

PJ17-4.03 FD-7 Dive Team Equipment (FFY2017)

PJ18-6.04 FD-7&8/WFD Heavy Vehicle Rescue Equipment (FFY2018)

PJ18-8.02 Fire District 14 EMS/Fire Tactical Gear (FFY2018)

Project Updates

PJ17-4.02 Fire District 8 Dive Team Equipment (FFY2017): FY17 has been closed out, the remaining item, the dry suit, has to be moved to FY18. The rest of the items have been delivered.

PJ17-7.01 CEMLEC SWAT Team Equipment (FFY2017): Shield and nitro gloves are still waiting to be delivered, they will be moved to FY18.

PJ18-2.01 Equipment Resources Map (FFY2018): Mr. McCormack presented on the equipment resources map that is available. Mr. McCormack will send out a link to the map.

PJ18-4.01 CMDART Equipment (FFY2018): All of the equipment is in. The last PO was for the website manager contract which will be completed in April.

PJ18-6.02 Fire District 7 Trench Rescue Equipment & Trailer (FFY2018): MAPC is working on the procurement. They wanted to wait until the New Year to advertise that bid. The bid should be going out as of this week or next week.

PJ18-6.05 Fire District 7 Trench Rescue Trailer (FFY2018): MAPC is working on the procurement. They wanted to wait until the New Year to advertise that bid. The bid should be going out as of this week or next week.

PJ18-6.06 Fire District 14 Tech Rescue Boat (FFY2018): Chief Purcell noted that the project was unanimously voted on by full Council and was vetted profusely. EEOPS then sent a concern email stating that another boat that was approved in Dudley was too close to the proposed boat in Westborough. Chief Purcell said that is not the case, it is at least 45 minutes away. The Council then drafted an appeal and justification. The EOPS response email said that the project was not in the FY18 original plan, and the Tech Rescue funding was in development and under review state-wide. Chief Kochanowski emphasized that the project was vetted profusely by all sides. He also noted that the boat in Dudley is completely different to the proposed boat in Westborough. Chief Kochanowski proposed that the Council draft a letter to be sent to EEOPS.

The EEOPS representative, Mr. Spellacy arrived to the meeting. Mr. Spellacy noted that the State Fire Marshall is organizing a state-wide commission to reassess the Tech Rescue approach. EEOPS has been told to not allocate funding for Tech Rescue equipment. Chief Kochanowski then reiterated what was been said to Mr. Spellacy before he arrived. Mr. Spellacy said that EEOPS have been told by the Fire Marshall to hold off on approving Tech Rescue boats. Chief Purcell noted that he worked on the state-wide Tech Rescue committee, and that the practice had been to have the State Fire Marshall sign off on Tech Rescue equipment before it was sent to committee. The committee already agreed on this equipment. Mr. Spellacy said that the flow of projects have been changed since Chief Purcell has been on the committee. Mr. Spellacy noted that there has been inconsistencies with the use of Tech Rescue funds across the state and that the State Fire Marshall wanted to reassess. It was also mentioned that this proposed boat is replacing a boat that is in disrepair, not a new operation. The Council still agrees to send a letter to EEOPS expressing disapproval.

PJ18-6.07 Fire District 7 Trench Rescue Equipment (FFY2018): MAPC is working on the procurement. They wanted to wait until the New Year to advertise that bid. The bid should be going out as of this week or next week.

PJ18-8.07 TECC Training Cache (FFY2018): Waiting on the delivery of a few project items.

Discussion: Council's American Red Cross Canteen Vehicle: Chief Purcell motioned for approval, seconded by Mr. Kasaras

Discussion: Transfer of JHIRT Tactical Body Armor: A member of the Holden Fire Department is moving to the Charlton Fire Department. Chief Hall of Holden is requesting that a transfer of JHIRT Tactical Body Armor from Holden to Charlton. Chief Purcell motioned for approval, seconded by Chief Roy. All in favor, **motion approved.**

Discussion: CRHSAC TECC Training Cache Policy: Outlined the subcommittee's packet, there is CRHSAC TECC Training Cache Policy. It outlines who the host agency is, which is Spencer, and the

sign out rules for other agencies to use the training equipment. Chief Roy motioned for approval, seconded by Chief Purcell. All in favor, **motion approved.**

PJ18-8.10 ASHER Training Equipment (FFY2018): Chief Purcell motioned for approval, seconded by Chief Roy. All in favor, **motion approved.**

Inter-Operability Sub Committee Report: Nothing to report.

Training Sub Committee Report: Lt. Neal Aspesi was absent. Mr. McCormack gave the report.

Completed Projects:

TRR18-1.02 Program Support MCPPO Training: Mr. McCormack and Mr. Peloquin have completed the training.

TRR18-6.01 Heavy Vehicle Rescue Training - FD-7 & 8 and WFD (FFY2018): The reimbursements have been split from FY17 to FY18. They have all come in.

TRR18-8.01 MACTAC Training (FFY2018): There was a 5 day training at the Massachusetts State Police Academy. The Academy was very helpful and willing to assist in hosting other events. The project is paid out and complete.

Project Updates:

TRR17-4.04 FD-7 Rapid Deployment Search and Rescue Training (FFY2017): Mr. McCormack has received no reimbursement since early November, it's safe to assume that we are not getting any more at this point in time.

TRR18-3.01 MCPPO Cybersecurity Training (FFY2018): The training in partnership with the Office of Inspector General and MCPPO, will take place on March 10th at Anna Maria College. Thank you to Andrew Klein for coordinating with us from Anna Maria. 50 people from our region will be reimbursed. Mr. McCormack will be sending out an advertisement for the training once the room at Anna Maria is finalized. Anyone from our region is able to attend that training. Chief O'Donnell motioned to approve an increase of \$175 for a rental fee at Anna Maria College, seconded by Chief Roy. All in favor, **motion approved.**

Project update: TRR18-8.06 Spencer Stop the Bleed Training (FFY2018): All the equipment is in. There are a few instructor costs that still need to be spent down.

Project update: TRR18-8.08 Active Shooter Incident Command (FFY2018): MEMA will no longer be able to fund the training for the spring. The cost to pay for it outright is \$70,000. We have been put on a waiting list, the wait is around 10-12 months.

Planning Subcommittee Report: None.

Mass Care/Sheltering Report: None.

CMRPC: None.

MAPC: None.

EOPSS: Mr. Spellacy noted that there will be a policy letter on active shooter training events.

MEMA: Ms. Jerome noted that MEMA is hiring two people in March, one will potentially be assigned to the Central Mass region. Going forward Ms. Jerome will be the contact for Central Mass. If there are any EMPG issues please reach out to Ms. Jerome. The next EMD meeting will tentatively be March 12th. Joe Hattabaugh will not be the trainer for the region. Mike Cantrell will be the trainer. If there are any trainings that the Council is looking for contact Ms. Jerome.

New Business Unforeseen by the Chair: Chief Kochanowski noted that in 2012 the Council funded a project regarding gas meters and calibration stations. The calibration stations have been discontinued. Mr. McCormack will get a list of what the Council previously purchased. The new calibration stations can be tracked on the cloud. The council will discuss replacing the calibration equipment at next month's meeting.

Next Meeting: February 4, 2020 at CMEMSC, 361 Holden Street, Holden, MA 01520

Adjourn: Chief O'Donnell made a motion to adjourn the meeting at 4:01 PM, seconded by Mr. Roy. All in favor, **motion approved.**

Meeting minutes taken and prepared by Anthony Senesi CMRPC

Minutes approved: February 4, 2020

Materials included in the meeting packet:

- Agenda
- Meeting minutes of November 5, 2019
- FFY2017 budget
- FFY2018 budget
- CRHSAC Fiduciary Reports
- FFY2017 Current LEPTA spending
- FFY2018 Current LEPTA spending
- Project Proposals and backup materials