

AGENDA

CRHSAC Training Subcommittee Agenda (Hybrid)

Tuesday, February 3rd, 2026

2:30 PM

CMEMSC

361 Holden St.

Holden, MA 01520

&

<https://us02web.zoom.us/j/87408472864>

- 1. Call To Order:** Deputy Chief Neal Aspesi
 - a. Introductions
- 2. Minutes of January 6th, 2026**
 - a. Vote to accept Minutes
- 3. Financial:**
- 4. Chair Report:** Deputy Chief Neal Aspesi
- 5. Project Status:**
 - a. **Completed Projects:**
 - i. All-Hazard Incident management trainings (FFY23)
 1. Division group supervisor (G.02)
 - b. **Project Updates:**
 - i. ALERRT AAIR (FFY23 E.01 & FFY24 D.01)
 - ii. Other training project updates
 - c. **Old Business:**
 - i. Medical Specialist Training (FFY23 C.02)
 - ii. Last Seen Point (FFY23 D.01)
 - iii. Swiftwater Training NYS (FFY23 D.02)
 - iv. Advanced Structural Shoring (FFY23 D.05)
 1. Discussion & vote
 - v. CEMLEC Special Operations Training & Exercise (FFY23 E.03)
 - vi. Aggressive Incident Command (FFY23 G.01)
 - vii. D7 Rapid Search and Rescue Training (FFY24 C.09)
 - viii. TECC (FFY24 C.10)
 - ix. West Boylston ASPIRE Active Shooter Equipment Reimbursement (FFY24 D.02)
 - x. BF/ OT Policy Update
 - xi. Other projects
 1. Possible discussion & vote

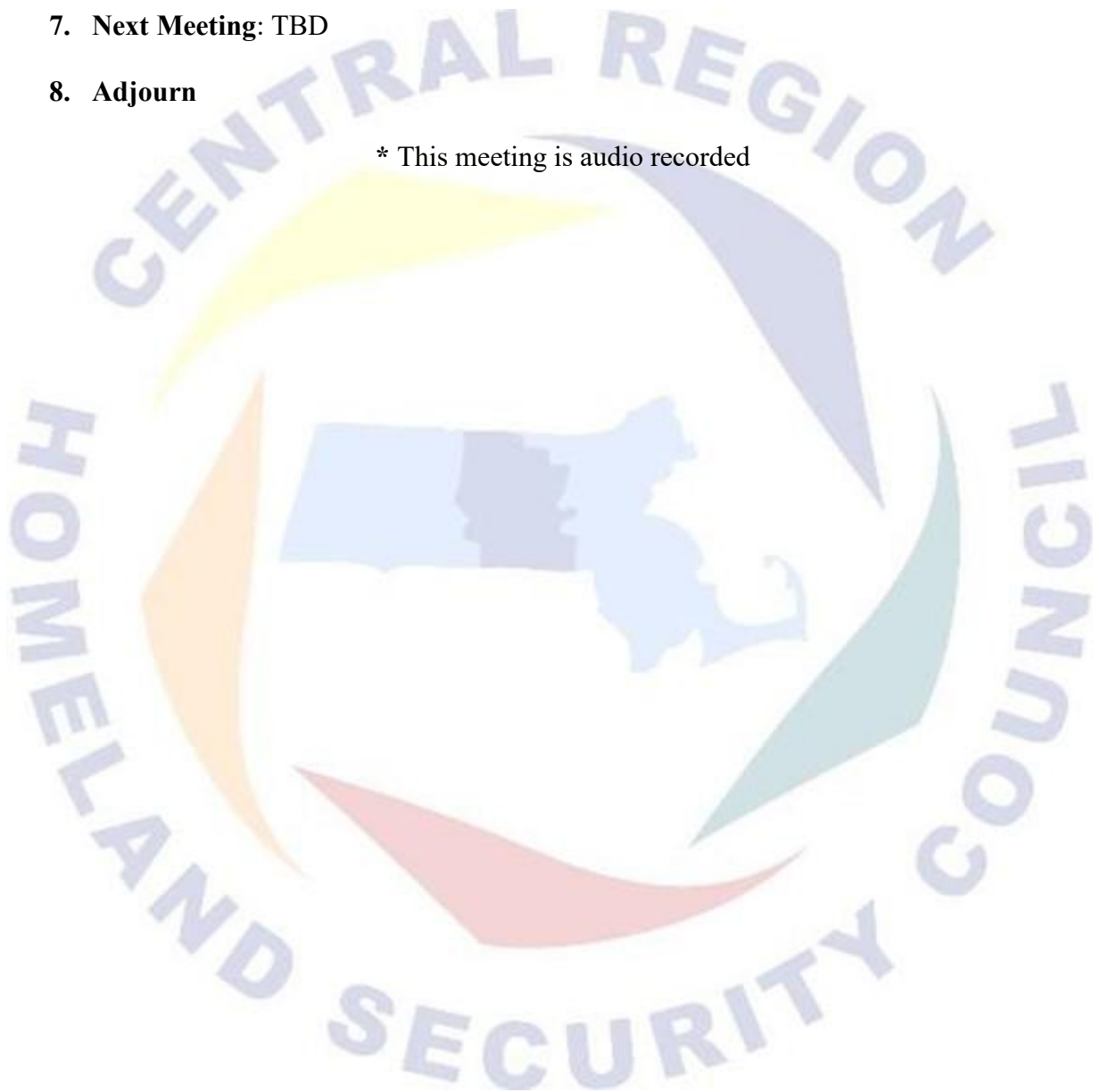
- d. **New Business:**
 - i. Other projects
 - 1. Possible discussion & vote

6. **New Business Unforeseen by the Chair:**

7. **Next Meeting:** TBD

8. **Adjourn**

* This meeting is audio recorded



Minutes

CRHSAC Training Subcommittee Agenda (Virtual)

Tuesday, January 6th, 2026, 2:30 PM

Zoom Meeting Platform

Members Present: **Chris Baker**, Central MA EMS Corp.; **Dean Kochanowski**, Fire Chief, Dudley; **Gregory Lynskey**, Director, SWCCC; **Gary Fleischer**, Chief, Worcester Fire; **Paul Salvatore**, Worcester County Sheriff's Office; **Chris Carelton**, NVRD; **Gerald Millette**, Chief, Warren Police; **Jeff Saad**, Police Chief, Webster Fire; **David Monty**, Westminster Fire;

Attendees: **Carli Harris**, CMRPC; **Anthony Senesi**, CMRPC; **Seth Peters**, CMRPC; **Sarah Cook**, EOPSS; ; **Richard Fiske**, MA-SWIC;

Call To Order: Chief Kochanowski called the meeting to order at 2:30 p.m.

Introductions: Tabled until Full Council Meeting.

Minutes: **Mr. Lynskey** made a motion to accept the minutes of December 2nd, 2025, seconded by **Mr. Baker**. **Motion passed unanimously.**

Financials: Tabled until Full Council Meeting.

Chair Report: Chief Kochanowski, none.

Project Status: Ms. Harris gave the updates.

Completed projects:

1. **None**

Project Updates:

1. **ALERT AAIR (FFY24 D.01)**

Ms. Harris stated that ALERT AAIR has begun on a request basis and that she is working on ensuring prior requests are paid out.

2. **Other Training Project Updates**

None

Old Business: Ms. Harris gave the updates.

1. **Medical Specialist Training (FFY23 C.02)**

Ms. Harris stated that this training will take place at the Mass Task Force facility in Quincy, MA on April 27th to May 1st. This funding would be for 8 people to attend and Western will be sending 2 also. Ms. Harris stated that this funding includes attendance and BF/ OT for those who attend the training. **Mr. Lynskey motioned to approve the Medical Specialist TRR. Seconded by Mr. Baker. Motion passed unanimously.**

2. **Last Seen Point (FFY23 D.01)**

Ms. Harris stated that she is waiting on reimbursements once it begins.

3. **Swiftwater Training NYS (FFY23 D.02)**

Ms. Harris stated that she is waiting on reimbursements once it begins.

4. **Advanced Structural Shoring (FFY23 D.05)**

Ms. Harris stated that this training may be replaced with another training due to difficulty finding a suitable location.

5. CEMLEC Special Operations Training & Exercise (FFY23 E.03)

Ms. Harris stated that she is working on the scope to be sent back to MAPC this week.

6. Aggressive Incident Command (FFY23 G.01)

Ms. Harris stated that this training is scheduled for 5/18- 19/2026 and 6/18- 19/2026.

7. All Hazard Incident Management Trainings (FFY23)

a. Division Group Supervisor (G.02)

Ms. Harris stated that this training will begin tomorrow.

8. D7 Rapid Search & Rescue Training (FFY24 C.09)

Ms. Harris stated that the training is scheduled for July 2026.

9. TECC (FFY24 C.10)

Ms. Harris said that they are looking into other places to host this training. Mr. Peters suggested the MPTC Boylston Police Academy and Mr. Salvatore agreed. Ms. Harris stated that she would let the vendor know. Ms. Harris also said that they will be sending out a survey or asking around as to when to host these trainings, determining if weekends, school vacation weeks, or during a regular week is more ideal.

10. West Boylston ASPIRE Active Shooter Equipment Reimbursement (FFY24 D.02)

Ms. Harris stated that the reimbursement paperwork was sent to MAPC.

11. Other Projects

None

New Business:

1. Backfill and Overtime Discussion

Ms. Harris said that the draft version of the BF/ OT reimbursement policy for the council to review. Ms. Harris said that the edits from the last meeting are highlighted in yellow and the green parts are the original parts of the policy that will have to also be changed. Mr. Lynskey said that under the eligible hours section, it says that 10 hours of backfill can be submitted for. He stated that the document states under that, that the reimbursement will not exceed the advertised hours for the associated training and exercise, which in the case of ASHER, is 8 hours so they should only get 8 hours as that is the usual length of training. **Mr. Lynskey motioned to revise the BF/ OT policy to state that reimbursements will be a maximum of 8 hours per a day for overtime or backfill for CRHSAC approved and eligible training/ exercises and to further revise it that reimbursement forms and supporting documents must be submitted within 60 days after the last day of the training or exercise while adding the language in yellow which follows. Seconded by Mr. Baker. Motion passed unanimously.**

2. Other Projects

None

New Business Unforeseen by the Chair: None.

Next Meeting: TBD

Adjourn: **Mr. Lynskey motioned to adjourn the meeting, seconded by Mr. Salvatore. Motion to adjourn passes unanimously. Meeting adjourned at 2:45 p.m.**

Minutes taken by Carli Harris

Minutes approved on _____.

