AGENDA

CRHSAC Equipment Subcommittee Agenda (Hybrid)

Tuesday, November 3rd, 2026

2:30 PM

CMEMSC

361 Holden St.

Holden, MA 01520

&

https://us02web.zoom.us/j/83099564653

1. **Call To Order**: District Chief Gary Fleischer
    a. Introductions

2. **Minutes of October 6th, 2026**
    a. Vote to accept Minutes

3. **Financial**

4. **Chair Report:** District Chief Gary Fleischer

5. **Project Status:**
    a. **Completed Projects:**
    b. **Project updates:**
        i. TRT Equipment- Shackles (FFY24 C.14)
            1. Discussion & vote
        ii. Ambu-Bus Replacement (FFY24 C.15)
        iii. Other projects
            1. Possible discussion & vote
    c. **Old Business:**
        i. Equipment Policy
        ii. D8 Rope Equipment Transfer
        iii. Blanket Approval for Message Board Disposals
        iv. Foam Trailer Disposal
            1. Discussion & possible vote
        v. Mobile Emergency Surveillance System (Grafton)
        vi. CMED Truck
            1. Discussion & vote
        vii. Holden Toughbook Laptop Disposal
        viii. Other projects
            1. Possible discussion & vote
    d. **New Business:**
        i. Other projects
            1. Possible discussion & vote

6. **New Business Unforeseen by the Chair**:

7. **Next Meeting**: TBD

8. **Adjourn**

***** This meeting is audio recorded

Minutes
CRHSAC Equipment Subcommittee Agenda (Hybrid)
Tuesday, October 6, 2026 2:15 PM
CMEMSC, 361 Holden Street, Holden, MA 01520

Members Present: **Gary Fleischer,** Subcommittee Chair, Chief, Worcester Fire; **Tina Dixson,** Executive Director, Central MA EMS Corp.; **Gregory Lynskey,** Director, SWCCC; **Paul Salvadore,** Worcester County Sheriff's Office; **Neal Aspesi**, Deputy Chief, Northborough Fire;

Attendees: **Carli Harris**, CMRPC; **Seth Peters**, CMRPC; **Ira Berberaj**, EOPSS;

Call to Order: **Chief Fleischer called the meeting to order at 2:18 p.m**.

Introductions: Tabled until Full Council Meeting.

Minutes: **Ms. Dixson** made a motion to accept the minutes of September 1, 2026, seconded by **Deputy Chief Aspesi. Motion passed unanimously.**

Financials: Tabled until Full Council Meeting.

Chair Report: Chief Gary Fleischer, None

Project Status: Ms. Harris gave the updates.

Completed Projects:

1. Tech Rescue Team Equipment (FFY24 C.04)

Project Updates:

1. TRT Equipment- Shackles (FFY24 C.14)
   Chief Fleischer said that the requested shackles were not the correct shackles that were needed. He said that the vendor is requesting a 50% restocking fee as well as shipping fees to get it back to them and would only accept them within the week. Chief Fleischer spoke with a local vendor who is not interested in taking them. This will be tabled for another month for further information gathering.
2. Other projects
   None

Old Business:

1. Equipment Policy
   Ms. Harris stated that they are still waiting for EOPSS approval and she will follow up.
2. D8 Rope Equipment Transfer
   Ms. Harris said they are waiting on this as the POC is discussing how many they are keeping and will let us know how many they are looking to transfer.
3. Blanket Approval for Message Board Disposals
   Ms. Harris stated still with EOPSS.
4. Foam Trailer Disposal
   Ms. Harris stated no update and that she will follow up.
5. Mobile Emergency Surveillance System (Grafton)
   Ms. Harris stated no update.
6. CMED Truck
   Ms. Harris said this is a continuation of last month. The CMED truck is out of commission and there was discussion of disposal vs trying to sell it. Ms. Harris requested more information on how that would work from EOPSS as appendix C in the packet explains how to get it approved, but not the process after. If we were to

sell it, that money would have to be spent by the end of FFY24. This was tabled until next month.

7. Other Projects
   None.

New Business:

1. Ambu-Bus Discussion
   Ms. Harris said this is a continuation of last month's discussion about the old Ambu-Bus being out of service and a new one was offered by WRTA. Ms. Harris said the PJ and quote are in the packet. She and Mr. Peters reviewed the budget and determined that this is something that could be funded with FFY24 with enough room for the waiting projects. **Mr. Lynskey** made a motion to **approve the PJ and to create a new project for FFY24 line C.15 Ambu-Bus Replacement for $19,500.00 using unallocated funding to cover balance. Seconded by Deputy Chief Aspesi. Motion passed with one abstention from Ms. Dixson.**
2. Other Projects
   None

New Business Unforeseen by the Chair:

1. Holden laptop Disposal
   Chief Fleisher said Ms. Harris received a request from Holden to dispose of an old Toughbook laptop that doesn't work and was not on this agenda due to a typing error. Ms. Harris said the request document that will be sent around for signature and then to EOPSS for approval is in the packet. **Deputy Chief Aspesi made a motion to approve the disposal of the Holden Toughbook Laptop. Seconded by Ms. Dixson. Motion passed unanimously.**

Next Meeting: TBD

Adjourn: **Ms. Dixson** made a motion to adjourn the meeting, seconded by **Mr. Salvadore. Motion to adjourn passed unanimously. Meeting adjourned at 2:28 p.m.**

Minutes taken by Carli Harris.

Minutes approved on _____.

QUOTATION

Safeware, Inc.
4403 Forbes Blvd.
Lanham, MD 20706-432
USA
301-683-1234
www.safewareinc.com

Order Number	
10276279	
Order Date	Page
03/17/2026 11:31:27	1 of 1

Quote Expires On: 03/27/2026

Contract No: State of Massachusetts #HLS06

Bill To: **Customer ID:** 78179

Central Mass Homeland Security Region
60 Temple Place
c/o Metropolitan Area Planning Council
Boston , MA 02111
USA
617-451-2770

Ship To:

Central Mass Homeland Security Region
60 Temple Place
c/o Metropolitan Area Planning Council
Boston , MA 02111
USA

PO Number	*Taker*	*Email*
ZIP PAR Quote	Kathy Barboza	kbarboza@safewareinc.com
Freight Terms	***Phone***	***Fax***
Freight Paid	301-683-1212	
Sales Representative		
Robert Hamilton		

Quantities					*Item ID* / *Item Description*	*Pricing UOM* / *Unit Size*	*Unit Price*	*Extended Price*
Ordered	*Allocated*	*Remaining*	*UOM* / *Unit Size*	*Disp.*				
6.00	0.00	6.00	EA / 1.0		ZIP ZRS-2P6X12 Recovery Strap-2 Ply 6x12-16,300 Lbs	EA / 1.0	98.68	592.08
6.00	0.00	6.00	EA / 1.0		ZIP ZRS-2P6X20 Recovery Strap-2 Ply 6x20-16,300 Lbs	EA / 1.0	158.13	948.78
12.00	0.00	12.00	EA / 1.0		ZIP WS-20629 Crosby Sling Saver Screw Pin Sling S Shackle, 6"	EA / 1.0	1,295.11	15,541.32
2.00	0.00	2.00	EA / 1.0		PAR 22-796845 Advanced Ty Strut Release Tool	EA / 1.0	752.39	1,504.78

******Ask me about the leasing and financing options that Safeware offers!******

Sales Representative **:** rhamilton@safewareinc.com

Total Lines: 4

SUB-TOTAL:	18,586.96
TAX:	0.00
AMOUNT DUE:	**18,586.96**

U.S. Dollars

SPECIFICATIONS &
SCOPE OF WORK

CENTRAL REGION HOMELAND SECURITY ADVISORY COUNCIL

PJ23- 4.04

Project: Regional Tech Rescue Team Equipment
Date: 11/07/2024

I. **PROJECT DESCRIPTION:**

This project will supply the regional tech rescue team with the necessary equipment that has been identified by inventory and risk analysis conducted by the individual team leaders.

II. EQUIPMENT SPECIFICATIONS:

Note: The naming of any commercial name, trademark, or other identification shall not be construed to exclude any item or manufacturer not mentioned by name or as limiting competition but shall establish a standard of quality only. An item equal to one or more that is named or described in the Specifications may be offered by a vendor. An item shall be considered equal to the item so named or described if (1) it is at least equal in quality, durability, appearance, strength and design, (2) it will perform at least equally the function imposed by the general design for the use intended, and (3) it conforms substantially to the requirements of the specifications with only minor deviations immaterial to the requirements of the preceding conditions (1) and (2).

QTY	Team	Brand	Model	Description
40	D7	Team Wendy		SAR Tactical Helmet, Color: White W/Headlamp • Team Wendy SAR Tactical Helmet • Color: White Performance Standards • BS EN 12492:2012 (Mountaineering) • BS EN 1385:2012 (Whitewater) • ACH Blunt Impact (AR/PD10-02, 16Dec'13) • Off-Crown Shock Absorption (BS EN 14052:2012) Environmental Conditions / MIL-STD-810G Methods • 501.5P1 High Temperature • 502.5P1 Low Temperature • 507.5 Humidity > 509.5 Salt Fog • 510.5PII Blowing Sand/Dust • 514.6 Loose Cargo Vibration • 500.5PI Low Pressure (Altitude) Weight • SAR Backcountry™ (No Rails): 0.63 kg (1.39 lbs) • SAR Tactical™ (With Rails): 0.72 kg (1.59lbs) Sizing

				• BIG SHOT head • 200 feet of Neon Plus 3mm line • Throwline bag • 12oz Notch throw weight • 10oz Notch throw weight • Replacement BIG SHOT tubing • Notch Big Shot Trigger • Heavy-duty carrying case
2	D7	Yates	905SPREADER	905 Spreader Bar • Two 4:1 Mini Haul or AZTEC kits attached to the swivel on the spreader • SWL/WLL 2.3kN. MBS 23 kN
12	D7		9-S6HD	6” heavy Duty Strap Shackles • D rings
6	D7			6” NE 12’ Recovery Straps (Zips #2P6NE12) • 6in wide x 20 ft long
6	D7			6” NE 20’ Recovery Straps (Zips #2P6NE20) • 6in wide x 20 ft long • Strength: 48,000 lbs, Working Load Limit: 24,000 lbs.
3	D7	Zips	**124004521**	Medium duty sling kit • Includes 8 endless round slings; two 4 and 6 foot yellow slings with a 16,800 lb. work load limit and two 8 and 12 foot red slings with a 26,400 lb. work load limit • Polyester yarn covered by a double wall tubular jacket
7	D7	Skedco	SK-208C	Sked-Evac Cobra Buckle conversion Kit • SKED-EVAC® Aluminum Side Release Buckle Conversion Kit • Weight: 2lbs • 6in x 10in x 1in • Buckles are rated at 3,000 pounds
2	D7	Paratech	22-796890K	Elevator Shaft Rescue Kit Includes: • 2 Angled rubber base • 2 T-Junction • 2 Adjustable hinged base • 1 Shoring hammer • 2 Header swivel base
1	D7			20' x 8' x 8.5' Tall Storage Container • Wind & Watertight
3	D7	Paratech	22-796180C	12” Hinged base with Anchor Rings • 45 degree hinged base with 8 holes • 1in picket holes • Weight: 12lbs
3	D7	Paratech	22-796341	1’ longshore extensions

APPENDIX C
Executive Office of Public Safety and Security (EOPSS)
Office of Grants & Research
Homeland Security Division

Disposition and Sale of Equipment Purchased via HSGP Funds Guidance

August 2009

Any proposed disposal and/or sale of non-expendable items must first be reviewed by and approved by the respective Council/UASI. Non-expendable items are defined as items having a useful life of more than one year and an acquisition cost of $5,000 or more per unit. If approved by the Council/UASI, a letter must be sent to EOPSS detailing the proposal. Council letters must be signed by the Council Chair, Council Fiduciary, and (if a different entity) the title holder (owner). UASI letters must be signed by the City of Boston, Mayor's Office of Emergency Preparedness and (if a different entity) the title holder (owner). The letter shall include the following information:

- Item(s) disposal/sale is requested for;
- Purchase price;
- Appraisal price, appraisal date, and appraisal information;
- Funding Year and Program used to procure item *;
- Acquisition Date;
- Item owner information;
- Reason for disposal/sale;
- Statement signed by the item owner certifying that the owner will follow applicable laws and procedures governing disposal and/or sale of equipment;
- If a sale of the item(s) is proposed, any funds resulting from the sale must be used, within the same municipal fiscal year that the sale occurred, and per U.S. DHS, on a purchase that provides a similar service and benefits the region.

* Please note that if the grant program is still 'open' then DHS may stake claim to any funds received through a sale.

Final written approval must be given by EOPSS prior to any disposal/sale of non-expendable property. EOPSS will strive to provide its approval or request additional information within 30 days of receipt of proposal letters.

Please contact your EOPSS Program Coordinator with any questions about this guidance.

U.S. Department of Homeland Security
Washington, DC 20472

FEMA

Subject: Port Security Grant Program (PSGP) Disposition Guidance
Target Audience: Port Security Grant Program (PSGP) Grant Recipients (all years)

Dear PSGP Grant Recipient,

Background: Grant recipients under PSGP are referred to as non-Federal Entities (NFE). The Federal Emergency Management Agency (FEMA) is referred to as the Awarding Agency. The NFE for each award is required to request disposition instructions from the Awarding Agency when grant funded equipment is no longer used for the originally intended grant funded purpose by the awarded NFE. Grant funded equipment is specified by the associated award number as a unique identifier under which it was funded (i.e. 24' Patrol Vessel funded under PSGP Award ***EMW-2024-PU-05001***)

For PSGP awards, disposition of grant funded equipment must occur in accordance with 44 C.F.R. 13.32 (for 2014 and older awards) or 2 C.F.R. 200§ 200.313 Equipment. NFEs may have opted to apply 2 C.F.R. 200 standards as a replacement of 44 C.F.R. 13 standards. If NFE policies are more restrictive or prohibitive than those outlined in this guidance or that of 2 C.F.R. § 200.313, the more restrictive policy is required of disposition actions.

PSGP will require disposition actions for equipment with a fair market value over $10,000 **(per unit)** *unless NFE policies are more restrictive* (e.g. required for equipment with FMV over $5,000 per unit).

Equipment with a current fair market value of $10,000 or less (per unit) may be retained, sold, or otherwise disposed of with no further responsibility to the Awarding Agency.

Instructions: The NFE must conduct a Fair Market Value (FMV) assessment of the grant funded equipment as a cost per item value.

The current FMV or "Proceeds from Sale" must be documented and retained in records for three (3) years following the disposition action. The process for determining FMV is determined by the grant recipients disposition policies/procedures. Acceptable methods of determining FMV may include, but are not limited to:

- Methods outlined in NFE written policy/procedures; or
- Assessed valuation by a certified appraiser (**required** for disposition of real property); or
- Assessed valuation from an independent 3rd party vendor that specializes in sale of the equipment being disposed.
    - When an assessed valuation is not feasible, average the sale price of three (3) or more comparable equipment sales; or
- Open source or valuation tools such as those used for automobile sales based on year, mileage, and condition of equipment, or
- Valuation calculated by a Certified Public Accountant (CPA)

Office of Grants and Training
Preparedness Directorate
U.S. Department of Homeland Security
Washington, DC 20531

Homeland Security

Equipment that is not going to be replaced with proceeds of the sale, and the FMV exceeds $10,000 must be disposed of either via direct sale at FMV or auctioned and *the Federal share of the proceeds* returned to FEMA. NOTE: Prior to October 2024, the FMV minimum was $5,000 – NFE policies may reflect this amount.

When auctioning equipment, if sale price fails to meet the FMV during a first auction attempt, a second (2nd) auction may be offered with "No Reserve" (depending on NFE policies/procedures). Items that sell for more than $10,000 require a Federal share of proceeds to be return to FEMA based on the Federal Share of the award (e.g., 100%, 75%, or 50% of the proceeds). The recipient may retain $1,000, to cover expenses associated with the selling and handling of the equipment. NOTE: Prior to October 2024, the sale expense maximum was $500 – NFE policies may reflect this amount. Please see your award letter for cost share details. *Upon sale*, please complete and the SF-428 C and return it to your assigned preparedness officer.

Disposition examples:

- If a camera system is valuated at $6,000 for 30 cameras (of the same make/model), the FMV would be $200/camera and the NFE will have no further responsibility to the Awarding Agency.
- If a patrol vessel is valuated at $90,000 (FMV), and the NFE sells the vessel for $100,000 (proceeds), the NFE must return the Federal share of proceeds to FEMA. If the Federal share of the original grant was 75%, and the NFE retained $1,000 for selling and handling expenses, then $74,000 would be returned to FEMA (($100,000 x .75)-$1,000 = $74,000)

If approved to utilize sale proceeds or trade-in value toward replacement equipment, the entirety of the sale or the "Trade-in" value of the equipment must be used toward the replacement of equipment providing similar capabilities to that which was originally funded. A 428 C form must be FEMA approved *prior* to taking disposition actions to purchase replacement equipment.

At no time may the proceeds of sale or trade-in value of the equipment be used as cost share for any other Federal Award.

Sincerely,

Duane Davis

Duane Davis
Section Chief, Port Security Grant Program