

AGENDA
CRHSAC Equipment Subcommittee Agenda (Hybrid)
Tuesday, May 5th, 2026

2:15 PM

CMEMSC

361 Holden St.

Holden, MA 01520

&

<https://us02web.zoom.us/j/82664437704>

1. **Call To Order:** Chief Gary Fleischer
 - a. Introductions
2. **Minutes of April 7th, 2026**
 - a. Vote to accept Minutes
3. **Financial**
4. **Chair Report:** Chief Gary Fleischer
5. **Project Status:**
 - a. **Completed Projects:**
 - i. Moveable Bollards (FFY23 F.01 & FFY24 E.01)
 - ii. Underwater ROV Accessories (FFY24 C.08)
 - b. **Project updates:**
 - i. Regional Dive Equipment (FFY23 D.03)
 - ii. TRT Equipment (FFY23 D.04)
 - iii. Tech Rescue Team Equipment (FFY24 C.04)
 - iv. Public Safety 1st Wi-Fi: High Powered User Equipment (FFY24 F.03)
 - v. Other projects
 1. Possible discussion & vote
 - c. **Old Business:**
 - i. Foam Trailer Disposal
 - ii. Mobile Emergency Surveillance System (Grafton)
 - iii. Equipment Policy
 - iv. Other projects
 1. Possible discussion & vote
 - d. **New Business:**
 - i. Loan Agreement Form
 1. Discussion & vote
 - ii. Sutton Message Board Disposal
 1. Discussion & vote
 - iii. Other projects

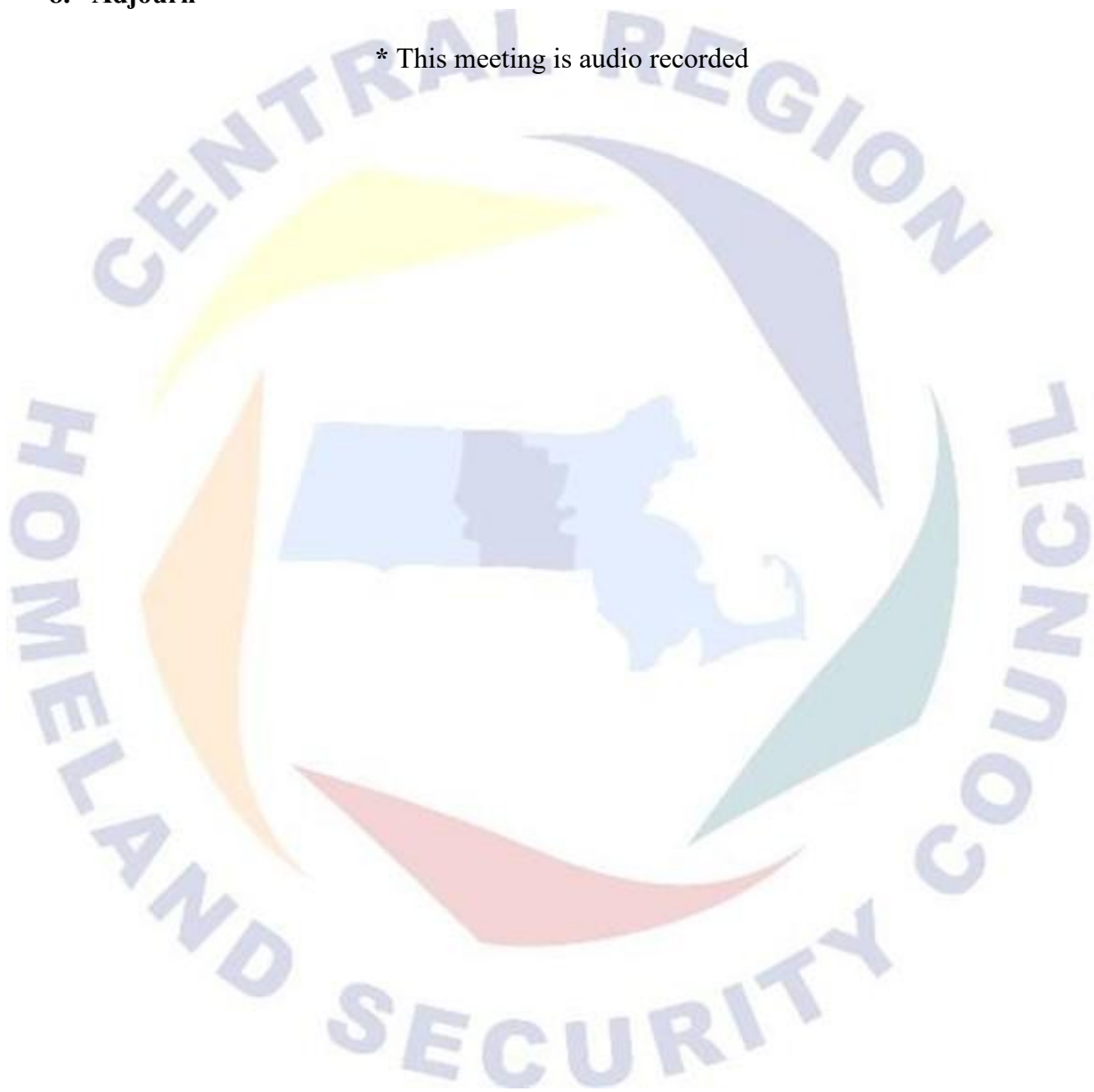
1. Possible discussion & vote

6. **New Business Unforeseen by the Chair:**

7. **Next Meeting:** TBD

8. **Adjourn**

* This meeting is audio recorded



Minutes

CRHSAC Equipment Subcommittee Agenda (Hybrid)
Tuesday, April 7th, 2026 2:00 PM
CMEMSC, 361 Holden Street, Holden, MA 01520

Members Present: **Gary Fleischer**, Chief, Worcester Fire; **Dean Kochanowski**, Chair, Chief, Dudley Fire; **Chris Baker**, Central MA EMS Corp.; **Gregory Lynskey**, Director, SWCCC; **Neal Aspesi**, Chief, Northborough Fire; **Paul Salvadore**, Worcester County Sheriff's Office;

Attendees: **Carli Harris**, CMRPC; **Seth Peters**, CMRPC; **Robert Connolly**, Director, Worcester Emergency Management.

Call to Order: Chief Fleischer called the meeting to order at 2:02 p.m.

Introductions: Tabled until Full Council Meeting.

Minutes: **Chief Kochanowski** made a motion to accept the minutes of February 3rd, 2026, seconded by **Mr. Lynskey**. **Motion passed unanimously.**

Financials: Tabled until Full Council Meeting.

Chair Report: Chief Fleischer, None

Project Status: Ms. Harris gave the updates.

Completed Projects:

1. No changes or updates

Project Updates:

1. Regional Dive Equipment (FFY23 D.04)

Ms. Harris stated that the equipment is almost all delivered. She is working with MAPC about some issues encountered with some dive suits for Worcester.

2. Tech Rescue Team Equipment (FFY23 D.04)

Ms. Harris stated they are waiting for a few more items to be delivered and paperwork for reimbursement.

3. Movable Bollards (FFY23 F.01 & FFY24 E.01)

Ms. Harris stated that the equipment has been fixed and RDs signed. We are asking the council to approve the transfer of \$6,210.25 from FFY24 E.01 to FFY23 F.01 to help close out FFY23. **Mr. Lynskey** made a motion to **decrease funding from FFY24 line item E.01 and to allocate funding for FFY23 line item F.01 Moveable Bollards for \$6,210.25 using unallocated funds from section C to cover balance. Seconded by Chief Kochanowski. Motion passed unanimously.**

4. Tech Rescue Team Equipment (FFY24 C.04)

Ms. Harris said that equipment is coming in.

5. Underwater ROV Accessories (FFY24 C.08)

Ms. Harris stated the upgrades are completed and training will be scheduled for some time this week.

6. Public Safety 1st Wi-Fi: High Powered User Equipment (FFY24 F.03)

Ms. Harris stated that the PO was created and we are waiting for updated estimate.

7. Other projects

None

Old Business:

1. Foam Trailer Disposal

Ms. Harris said that there is no update yet from DEP.

2. Mobile Emergency Surveillance System (Grafton)

Ms. Harris said that there are no updates. Ms. Harris stated that she would reach out to them.

3. Other Projects

None.

New Business:

1. Equipment Policy Update

Ms. Harris said that, as discussed two meetings ago, the council was updating the equipment policy by adding in a clause about putting a plow on the prime movers. The draft line that was added for the council to discuss is in the packet.

Chief Kochanowski made a motion to approve the draft line in the equipment policy. Seconded by Mr. Lynskey. Motion passed unanimously.

Also, regarding the policy, the loan agreement form was recently sent to CMRPC's contracts admin to ensure that it is up to date. He said it looks good but would recommend adding a description of what extraordinary maintenance as it is a broad term. The council voted to table this discussion until next meeting so that Ms. Harris can write a draft definition.

New Business Unforeseen by the Chair: None

Next Meeting: TBD

Adjourn: **Mr. Lynskey** made a motion to adjourn the meeting, seconded by **Chief Kochanowski. Motion to adjourn passed unanimously. Meeting adjourned at 2:10 p.m.**

Minutes taken by Carli Harris.

Minutes approved on _____.



CENTRAL REGION HOMELAND SECURITY ADVISORY COUNCIL

April 29, 2026

Ira Berberaj
Program Coordinator II
Executive Office of Public Safety and Security
Office of Grants and Research, Homeland Security
Division 35 Braintree Hill Office Park, Suite 302
Braintree, MA 02184

RE: Request for permission for disposal of a message board.

Dear Ms. Berberaj,

We are writing to request permission to dispose of one 2008 ASTI message board, which was purchased by the Metropolitan Area Planning Council (MAPC) on behalf of the Central Region Homeland Security Advisory Council (CRHSAC). The Council procured this item with State Homeland Security Program grant funds in 2008 for the region, which is currently housed in Sutton as outlined below.

ITEM	PRICE	QUANTITY	GRANT	FFY	ACQUISITION DATE	Host
2008 ASTI message board	\$13,700.00	1	SHSP	FFY05	August 19, 2008	Sutton

This signboard trailer has served the Town and surrounding communities for 17 years but ultimately, it has now failed mechanically. The unit is currently non-operational and needs multiple repairs that would be cost prohibitive and an inefficient use of resources. Due to this, it has a \$0.00 appraisal value and there are no feasible alternatives for reusing or repurposing it.

Disposal of this unit was requested by the Sutton Fire Department, who, as the hosts of the equipment, agree to follow all applicable laws and procedures governing disposal and/or sale of equipment purchased through this grant funding. At their _____, 2026 meeting, CRHSAC voted unanimously to support this request.

If you have any questions or require further information, please contact Carli Harris at charris@cmrpc.org.

Sincerely,

Dean Kochanowski
*Chief, Dudley Fire Department,
Chair, CRHSAC*

Robin Dresser
Deputy Chief, Sutton Fire Department

Elizabeth Weyant
*Acting Executive Director, Metropolitan Area Planning
Council Statewide Homeland Security Fiduciary*