

AGENDA
CRHSAC Equipment Subcommittee Agenda (Hybrid)
Tuesday, April 7th, 2026

2:00 PM

CMEMSC

361 Holden St.

Holden, MA 01520

&

<https://us02web.zoom.us/j/85817858831>

1. **Call To Order:** Chief Gary Fleischer
 - a. Introductions
2. **Minutes of February 3rd, 2026**
 - a. Vote to accept Minutes
3. **Financial**
4. **Chair Report:** Chief Gary Fleischer
5. **Project Status:**
 - a. **Completed Projects:**
 - b. **Project updates:**
 - i. Regional Dive Equipment (FFY23 D.04)
 - ii. TRT Equipment (FFY23 D.04)
 - iii. Moveable Bollards (FFY23 F.01 & FFY24 E.01)
 1. Discussion & vote
 - iv. Tech Rescue Team Equipment (FFY24 C.04)
 - v. Underwater ROV Accessories (FFY24 C.08)
 - vi. Public Safety 1st Wi-Fi: High Powered User Equipment (FFY24 F.03)
 - vii. Other projects
 1. Possible discussion & vote
 - c. **Old Business:**
 - i. Foam Trailer Disposal
 - ii. Mobile Emergency Surveillance System (Grafton)
 - iii. Other projects
 1. Possible discussion & vote
 - d. **New Business:**
 - i. Equipment Policy Update
 1. Discussion & vote
 - ii. Other projects
 1. Possible discussion & vote

6. New Business Unforeseen by the Chair:

7. Next Meeting: TBD

8. Adjourn

* This meeting is audio recorded



Minutes

CRHSAC Equipment Subcommittee Agenda (Hybrid)

Tuesday, February 3rd, 2026 2:15 PM

CMEMSC, 361 Holden Street, Holden, MA 01520

Members Present: **Gary Fleischer**, Chief, Worcester Fire; **Tina Dixon**, Director, Central MA EMS Corp.; **Gregory Lynskey**, Director, WSCCC; **Paul Salvatore**, Worcester County Sheriff's Office.

Attendees: **Carli Harris**, CMRPC; **Seth Peters**, CMRPC; **Anthony Senesi**, CMRPC; **Sarah Cook**, EOPSS; **Robert Connolly**, Director, Worcester Emergency Management.

Call to Order: Chief Fleischer called the meeting to order at 2:18 p.m.

Introductions: Tabled until Full Council Meeting.

Minutes: **Ms. Dixon** made a motion to accept the minutes of January 6, 2026, seconded by **Mr. Lynskey**. **Motion passed unanimously.**

Financials: Tabled until Full Council Meeting.

Chair Report: Chief Fleischer, None

Project Status: Ms. Harris gave the updates.

Completed Projects:

1. No changes or updates

Project Updates:

1. Regional Dive Equipment (FFY23 D.04)

Ms. Harris said that dive hoods are awaiting EOPSS approval. Ms. Harris stated that some equipment items will be arriving in February.

2. Tech Rescue Team Equipment (FFY23 D.04)

Ms. Harris stated that the equipment is coming in, and reimbursement of the sling has been approved today by EOPSS. Ms. Harris stated that the sling will need a spec sheet created and can then be sent to MAPC for procurement.

3. Movable Bollards (FFY23 F.01 & FFY24 E.01)

Ms. Harris stated the original delivery date was rescheduled due to the snowstorm. Ms. Harris stated that the vendor only handles the manufacturing of the equipment, not the delivery. Ms. Harris stated that the vendor said that the City of Worcester would need a forklift or small crane to unload the TB100 Trailer and movable bollards from the trailer. Ms. Harris stated that Mr. Connolly may have to move the delivery location to the DPW instead of Worcester EMS because of the delivery challenges. Ms. Harris stated that Mr. Connolly would arrive to the meeting later to provide additional information.

4. Tech Rescue Team Equipment (FFY24 C.04)

Ms. Harris said that equipment is coming in.

5. Underwater ROV Accessories (FFY24 C.08)

Ms. Harris stated the ROV was dropped off last month at JW Fishers, but there has been no update provided by the outfitter. Ms. Harris stated that she will reach out to JW Fishers.

6. Public Safety 1st Wi-Fi: High Powered User Equipment (FFY24 F.03)

Ms. Harris stated that MAPC is working on procurement of the items.

7. Other projects

None

Old Business:

1. Foam Trailer Disposal

Ms. Harris said that there is no update yet. Ms. Harris stated that Ms. Cook sent her an email to confirm that she is discussing the request with MassDEP.

2. Mobile Emergency Surveillance System (Grafton)

Ms. Harris said that there are no updates. Ms. Harris stated that Grafton reached out two months ago and didn't respond. Mr. Lynskey stated that the staff member on leave is back from leave. Ms. Harris stated that she would reach out to them.

3. West Boylston ASPIRE Active Shooter Equipment Reimbursement (FFY24 D.02)

Ms. Harris stated that the updated paperwork was sent to MAPC.

4. Other Projects

None.

New Business:

1. Fitchburg Sign Boards

Ms. Harris stated that Fitchburg requested that they be allowed to dispose of the two sign boards because of inoperability. Ms. Harris stated that these sign boards were purchased in FFY08. **Mr. Lynskey made a motion to authorize Fitchburg to dispose of Council-owned sign boards, seconded by Ms. Dixon. Motion to adjourn passed unanimously.**

Project Updates (Continued)

3. Movable Bollards (FFY23 F.01 & FF24 E.01)

Mr. Connolly entered the meeting. Mr. Connolly stated that in approximately 13 days, the City of Worcester will need a forklift or small crane to take the trailer and bollards off the delivery vehicle. Mr. Connolly stated that he is working with staff members to find a solution. Chief Fleischer suggested that the equipment and trailer be offloaded into a loading dock. Mr. Connolly stated that he can investigate that solution. Mr. Lynskey stated that loader vehicles generally have attachments to make them into forklift trucks.

New Business (Continued)

2. Equipment Policy Update

Ms. Harris stated that Ms. Dixon reached out to see the feasibility of attaching a plow to an older prime mover that is being hosted by CMEMSC. Ms. Harris stated that this was originally declined by EOPSS by a prior administration. Ms. Harris stated that it is possible to request this again and would need Council approval to amend the Council Equipment Policy. Ms. Dixon stated that the plow would be beneficial to keep Council equipment available in a snowstorm. Ms. Dixon stated that she is not seeking funding, just permission. Mr. Peters stated that prior requests from municipalities to allow for plows to be attached to equipment are different than this request by CMEMSC. Mr. Lynskey mentioned prior instances of municipalities requesting a plow attachment. Ms. Cook noted that other requests from other agencies were not allowed. Ms. Cook noted that this request is different because it is not a funding request. Mr. Peters recommended that the Council vote to draft an amendment to the

equipment policy, which will then be approved by the full Council and will be sent to EOPSS for approval. **Ms. Dixon made a motion to authorize CRHSAC support staff to draft language in the Equipment Policy to allow for plow attachments on Council vehicles in certain circumstances, seconded by Mr. Lynskey. Motion to adjourn passed unanimously.**

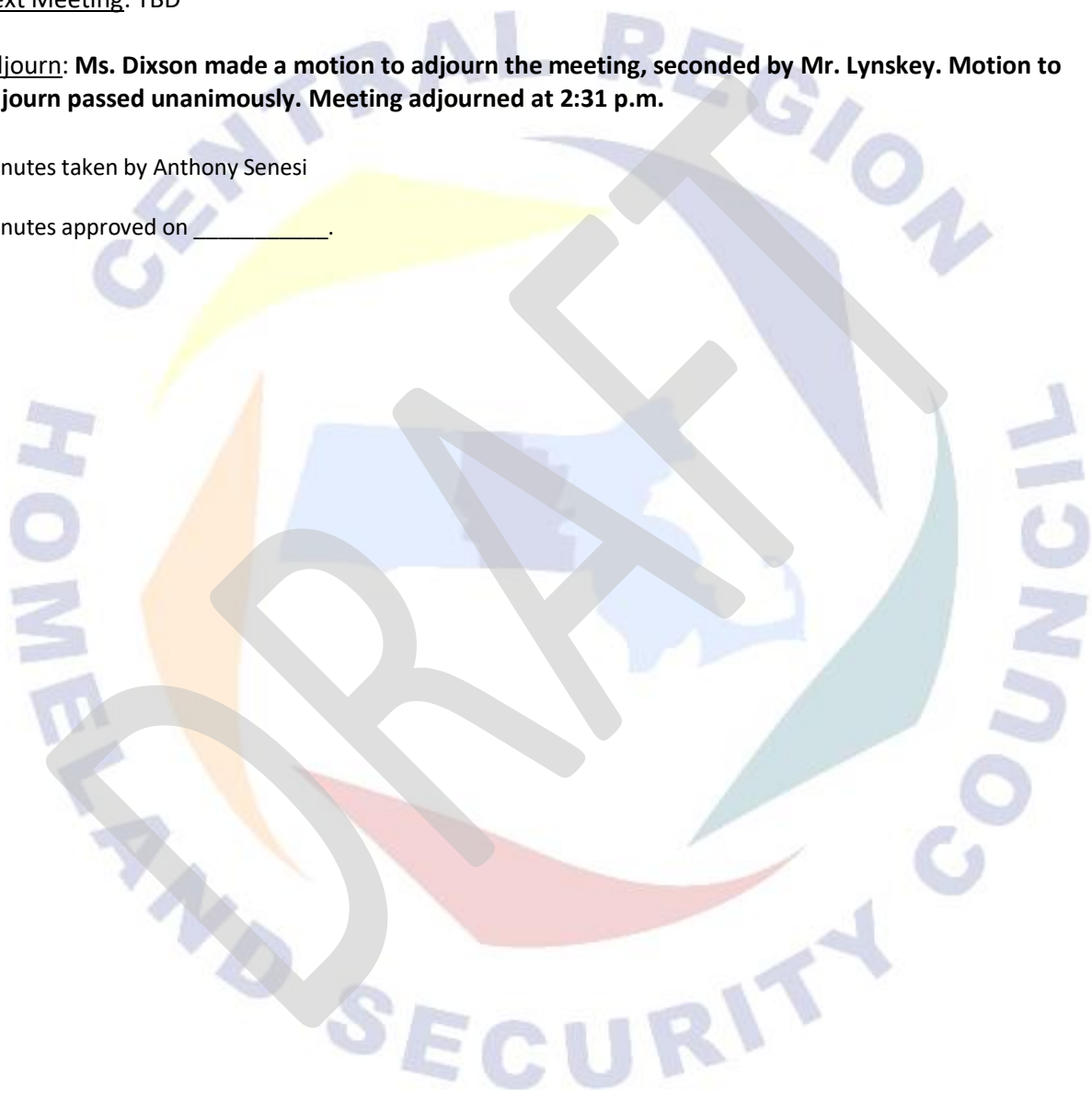
New Business Unforeseen by the Chair: None

Next Meeting: TBD

Adjourn: **Ms. Dixon made a motion to adjourn the meeting, seconded by Mr. Lynskey. Motion to adjourn passed unanimously. Meeting adjourned at 2:31 p.m.**

Minutes taken by Anthony Senesi

Minutes approved on _____.



Council Approval: 3/04/2025
Sent to EOPSS: 3/11/2025
EOPSS Approval: 03/28/2025

**Massachusetts Executive Office of Public Safety and Security
Office of Grants and Research - Homeland Security Division
Project Justification**

I. **Project Name and Number:** PJ2024 Regional Moveable Bollards

II. **Homeland Security Region:** Central PJ23-6.01 & 24-5.01

III. **Anticipated Project Date Range:** 02/1/2025 to 07/31/2025

IV. **Project Description:**

Proposed Activity:

Purchase 1 mobile barrier trailer and 10 portable barriers for regional use during elections, special events, and mass gatherings.

Project Need:

The region needs assets to effectively mitigate the Hostile Vehicle Incident (HVI) threat. This equipment will allow barriers to be deployed at the perimeter of polling locations, streets, special events, or other mass gatherings.

Measurable Outcomes: We will measure the effectiveness of this project by tracking the number of municipalities PD/FD/DPW/EM departments being trained on deploying the assets. Additionally, after deployments we will request feedback from the municipality on how this asset improved the security of the event. Finally, in the event a HVI or accidental vehicle incident occurs – we can analyze the effectiveness of the barriers as compared to how the incident may have occurred without safety barriers in place.

Background: Vehicle Ramming Attacks or Hostile Vehicle Incidents have been increasing in occurrence globally, with a recent attack occurring in New Orleans in January. Violent extremists and Foreign Terrorist Organizations are increasingly encouraging these attacks, as well as disseminating videos and articles on planning and executing these attacks. Polling locations around the region typically have long lines, exposing voters and election workers to vehicle ramming attacks.

Funding Year, Source, and Justification Area (Prevention, Protection, Mitigation, Response, or Recovery):

FFY2024, SHSP, Prevention, Protection, and Response

Project Management and Participants:

Seth Peters CRHSAC Program Manager speters@cmrpc.org
Chief Gary Fleischer Worcester Fire Department FleischerG@worcesterma.gov
Director Robert Connolly Worcester Emergency Management ConnollyR@worcesterma.gov

V. **Milestones:**

Milestones	Tasks/Activities	Start Date	Completion Date	Estimated Cost
Approvals	Council, EOPSS, SIEC FEMA, EHP or any other anticipated approving body	February 2025	March 2025	\$0.00

Procurement	Develop specs list, scope of services etc.	March 2025	May 2025	\$0.00
Award and contracting	Award to vendor, execute contracts	June 2025	June 2025	\$0.00
Delivery	Vendor ships items, POC receives and inventories items	June 2025	July 2025	\$0.00
Payment	Final payment to vendor	July 2025	July 2025	\$121,727.27

VI. Budget Plan by Cost Category:

Planning	
Equipment	121,727.27
Training	
Exercises	
Maintenance	
Organization	
Total	121,727.27

VII. Budget Detail:

Cost Category	Description	AEL #	Quantity	Unit Cost	Total
Equipment	TB100 Portable Barriers (5x)	14SW-01-WALL	2	32,167.66	64,335.32
Equipment	Bollard Transporter		1	3,824.85	3,824.85
Equipment	DOT drop deck towable pneumatic/hydraulic trailer		1	36,029.40	36,029.40
Equipment	Pedestrian Cable Cover Ramps		12	544.81	6,537.70
	Shipping	21GN-00-SHIP	1	11,000	11,000
GRAND TOTAL					121,727.27

FEMA Authorized Equipment List numbers (AEL #) can be found [HERE](#).

How much of the above project total amount is for Law Enforcement Terrorism Prevention-oriented Activities?

\$110,727.26

VIII. Typed Resources: For FFY 2011 funds and beyond, for each equipment or training expense cited above, please provide the requested information in the table below:

Description (from above table)	Core Capability Supported	NIMS or State/Local Typed Resource Supported
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		(if typing guidance exists at fema.gov/resource-management)
TB100 Portable Barriers	Prevention and Protection	

List of FEMA’s 32 Core Capabilities can be found [HERE](#)

IX. EHP Review: Not Applicable

X. SIEC Review: Not Applicable



STATE HOMELAND SECURITY GRANT-PROVIDED EQUIPMENT POLICY

Effective _____

This policy shall govern the request of, use, maintenance, and disposal of equipment, including vehicles, and approved provided through grants authorized by the Central Region Homeland Security Advisory Council (CRHSAC, or "Council").

1. Equipment Requests

- 1.1. Only equipment listed on the Federal Emergency Management Agency (FEMA) Authorized Equipment List (AEL), for use under the State Homeland Security Program (SHSP) will be considered for approval, unless otherwise modified by the Council (see Section 4 *Council Exceptions to AEL*).
- 1.2. All requests for equipment shall be made on forms provided by the Central Region Homeland Security Advisory Council (Council) and approved by the Executive Office of Public Safety and Security (EOPSS).
- 1.3. The municipality, agency, and/ or entity requesting equipment shall have a plan for sustainability, which shall be included in the request (See Section 3).
- 1.4. The Council will review requests for equipment requests. If approved, all requests will also be reviewed by EOPSS.
 - 1.4.1. Approved equipment requests will be procured by fiduciary agents the Metropolitan Area Planning Council (MAPC), and the Central Massachusetts Regional Planning Commission (CMRPC), using Massachusetts (M.G.L. c 30B) and Federal procurement laws, as appropriate.
 - 1.4.2. The entity requesting the equipment shall provide CMRPC staff with specifications, including quantity, item description, size, color, etc.
 - 1.4.3. Once procurement is complete, the requesting entity may be asked to review the bids for conformity to specifications.

2. Responsibilities of Municipality/ Agency/ Entity Receiving SHSP-Funded Equipment

- 2.1. All equipment will be inventoried by CMRPC staff. Inventory labels shall remain affixed to the equipment for the life of the equipment.



CENTRAL REGION HOMELAND SECURITY ADVISORY COUNCIL

- 2.2. The Municipality/ Agency/ Entity (“entity”) receiving such equipment shall provide CMRPC with the physical location where equipment and/ or vehicle is housed for inventory purposes.
 - 2.2.1. It is the responsibility of the entity to notify CMRPC whenever the location where equipment is housed is changed.
- 2.3. The entity shall be responsible for storage and safety of the equipment.
- 2.4. The entity shall be responsible for ensuring that the equipment is maintained, properly registered (where required), insured, and equally available and accessible to all CRHSAC communities.
 - 2.4.1. The entity receiving equipment shall be responsible for all maintenance costs- the CRHSAC will not provide funding for routine maintenance items, including, but not limited to batteries, routine repair costs, meter calibration sensors, etc.
- 2.5. Said equipment is subject to periodic inspections by FEMA, EOPSS, CRHSAC, and/ or CMRPC personnel.
- 2.6. Equipment may not be disposed of, traded in, or given or sold to another entity without permission of the CRHSAC AND EOPSS. Once approval for disposition is received, the entity shall follow all CRHSAC and EOPSS provisions and guidelines for disposition.
- 2.7. CRHSAC trucks can be equipped with a plow with approval of the Council for the purpose of plowing out CRHSAC assets or to gain access to emergency response situations, but not to supplement town plowing capabilities. Homeland Security funding may not be used to purchase plows or other necessary accessories for mounting the plow.

3. Sustainability

- 3.1. Due to funding limitations, the CRHSAC cannot fund the replacement of equipment purchased using SHSP funding.
 - 3.1.1. Prior to seeking SHSP funding for equipment and/ or vehicles, the entity requesting equipment/ vehicles shall have a plan for replacing SHSP-funded equipment that does not include the use of SHSP grant funding when said equipment reaches the end of its useful service life. The CRHSAC will require each entity to provide a plan for sustainability during the application process described in Section 1. Equipment Requests.



4. Council Exceptions to AEL

4.1. Due to current funding limitations, the CRHSAC voted to not fund the following vehicles:

4.1.1. 12TR-00-MOVR: A vehicle used to tow equipment trailers, such as a semi-trailer tractor. It would be used with items such as the trailers in 12TR-00-TEQP and 12TR-00-H2OT.

4.1.2. 12VE-00-ABUS: Specialized vehicles such as “Ambulance Buses”.

4.1.3. 12VE-00-CMDV: Mobile command vehicles for use at incident scene.

4.1.4. 12VE-00-MISS: Vehicle, Specialized Mission, CBRNE, such as vehicles designed to support specific CBRNE mission area requirements. Examples include deployment vehicles, tactical intervention vehicles, hazmat units, communications unit. Bomb response units, mobile morgue units, and special transport units such as all-terrain vehicles (ATVs), 2-wheeled personal transports for fully suited bomb technicians, and robot trailers designed to accommodate special mission equipment and accessories.

4.1.5. 12VE-00-SPEC: Vehicle, Specialized Emergency Management, such as specialized vehicles for emergency management operations. This category includes special-purpose vehicles for the transport of response equipment and personnel to incident sites which may have limited or restricted access as a result of an emergency or disaster.

4.2. Requests for vehicles will be considered on a case by case basis:

4.2.1. All requests must include a detailed sustainability plan for the expected life of the vehicle.

4.2.2. All requests meet the criteria contained in the CRHSAC Vehicle Proposal Criteria Matrix (See below*).

4.2.3. Approval of request will be based on the finding from the CRHSAC Vehicle Criteria Funding, available funding and priorities of DHS/ FEMA, Commonwealth of Massachusetts, and the CRHSAC.

4.2.4. All approved vehicles are required to contain a CRHSAC decal visibly affixed to the exterior.



*CRHSAC VEHICLE PROPOSAL DECISION MATRIX

Vehicle meets at least one of the current DHS/ FEMA and/ or Commonwealth of Massachusetts homeland security priorities:

- Vehicle address a CRHSAC regional need
- Requesting agency does not currently own or have access to reliable prime mover
- Requesting agency is not replacing a vehicle previously funded by the CRHSAC
- Vehicle addresses a need to move several (3 or more) CRHSAC funded assets/trailers
- Vehicle does not duplicate existing and available (CRHSAC funded) regional vehicles/assets

**APPENDIX A****Executive Office of Public Safety and Security (EOPSS)****Office of Grants & Research****Homeland Security Division****Disposition and Sale of Equipment Purchased via HSGP Funds Guidance****August 2009**

Any proposed disposal and/or sale of non-expendable items must first be reviewed by and approved by the respective Council/UASI. Non-expendable items are defined as items having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit. If approved by the Council/UASI, a letter must be sent to EOPSS detailing the proposal. Council letters must be signed by the Council Chair, Council Fiduciary, and (if a different entity) the title holder (owner). UASI letters must be signed by the City of Boston, Mayor's Office of Emergency Preparedness and (if a different entity) the title holder (owner). The letter shall include the following information:

- Item(s) disposal/sale is requested for;
- Purchase price;
- Appraisal price, appraisal date, and appraisal information;
- Funding Year and Program used to procure item *;
- Acquisition Date;
- Item owner information;
- Reason for disposal/sale;
- Statement signed by the item owner certifying that the owner will follow applicable laws and procedures governing disposal and/or sale of equipment;
- If a sale of the item(s) is proposed, any funds resulting from the sale must be used, within the same municipal fiscal year that the sale occurred, and per U.S. DHS, on a purchase that provides a similar service and benefits the region.

* Please note that if the grant program is still 'open' then DHS may stake claim to any funds received through a sale.

Final written approval must be given by EOPSS prior to any disposal/sale of non-expendable property. EOPSS will strive to provide its approval or request additional information within 30 days of receipt of proposal letters.

Please contact your EOPSS Program Coordinator with any questions about this guidance.