Minutes

Central Region Homeland Security Advisory Council

Tuesday, November 10, 2020 3:00 PM

Virtual Meeting

Members Present: **Neal Aspesi**, Emergency Mgmt./Fire, Town of Southborough; **Nicholas DaDalt**, CMEMSC; **Dean Kochanowski**, Fire Chief, Town of Dudley; **Russ Hall**, Fire Chief, Town of Holden; C. **Thomas O’Donnell**, Police Chief, Town of West Brookfield; **William Lyver**, Police Chief, Town of Northborough; **Jim Barclay**, EMD, Town of Royalston; **Andrew Klein,** VP of Student Affairs, Anna Maria College; **Julie Jacobson**, Town Manager, Town of Auburn; **Jeffrey Lourie,** Police Chief, Town of Westborough; **Paul Normandin**, D7 Southbridge Fire; **Michael Shaw,** Webster Police Department; **Marc Kasaras**, WCSO;

Members Absent: **Lewis Evangelidis**, Worcester County Sheriff; **Michael Lavoie**, Fire Chief, City of Worcester; **Steven Sargent,** Police Chief, City of Worcester; **David Trabucco,** WRTA; **John Broach**, MD, MPH, Dir. Div. of Disaster Medicine and EM, UMass Memorial; **Patrick Purcell**, Fire Chief, Town of Westborough; **Christopher Montiverdi**, Public Health, Town of Leicester; **William Coyle**, DPW, Town of Auburn.

Non-Voting Attendees Present**:** **Greg Lynskey,** SWCCC; **Gary Fleischer**, District Fire Chief, City of Worcester; **Kristen Jerome**, MEMA; **Anthony Senesi,** CMRPC**; Ali Novak**, CMRPC; **Patricia McGuirck,** EOPSS; **Amy Reilly,** MAPC; **Seth Bouvier,** EOPSS, **Trish Settles,** CMRPC; **Paul Normandin**, D7 Southbridge; **Sonya Schey,** EOPSS; **Mike Borowiec,** Town of Shrewsbury; **John Warren,** CISA

Call to Order: Chairman, Chief Dean Kochanowski called the meeting to order at 3:01 PM.

Minutes: Chief O’Donnell motioned to accept the meeting minutes of October 6, 2020, with the revised spelling corrections, seconded by Mr. Barclay. All in favor, **motion approved**.

Financial Report: Ms. Novak gave the update.

FFY2018 Budget Review

In the FY18 budget, the Council has a deficit of -$244,923.98. Ms. Novak stated that the Council should not worry about the current figure. Ms. Novak stated that she and Amy Reilly at MAPC are working to transfer projects that have not begun. Those projects include, Burrows Active Shooter, MILO System, MCU Radio Upgrades, Wachusett Regional Active Shooter and the Radiological Dispersal Equipment.

Chief Lyver made a motion to approve the following transfers, seconded by Chief O’Donnell, all in favor, motion approved.

* To move line item E.03, Dive Team Training, Boat Operations Fire District 8, for $59,920.00 from FY18 to FY19
* To unallocate the remaining NIMS/ICS Funding in Line G.01 and put the funds back into the FY18 Budget ($4,054.00)
* To move line item H.04, Active Shooter/MCI - Full Scale Exercise - Wachusett School District for $17,000, from FY18 to FY19
* To move line item H.06, Western Worcester ASHER Training for $18,175.00, from FY18 to FY19
* To move line item I.01, High Band Repeater System Upgrade for $53,000, from FY18 to FY19

FFY2019 Budget Review

Financial Transfers:

LETPA Spending Update: Ms. Novak stated that Council is in good shape regarding LEPTA. FY18 has a projected LEPTA of 29%. FY19 has a projected LEPTA of 56%

Chairman’s Report:

Emergency Management Nomination:

Lt. Aspesi nominated Mike Borowiec as the Emergency Management alternate. Mr. Borowiec is a full-time firefighter in the Town of Shrewsbury, he is in charge of LEPC in Northborough. Lt. Aspesi stated that Mr. Borowiec came highly recommended. Mr. DaDalt stated that the nomination has to be approved by EOPSS, however the submittal process is not as lengthy, and they can serve immediately after being voted onto the Council. Lt. Aspesi made a motion to approve Mike Borowiec as the Emergency Management alternate, seconded by Chief O’Donnell, all in favor, **motion approved.** Mr. Borowiec thanked the Council and introduced himself.

Ms. Novak reminded the Council that there are Mass Care/Sheltering and cyber-security seats that need to be filled.

Equipment Sub Committee Report: Ms. Novak gave the report.

Completed Projects: None

Project Updates:

PJ18-5.01 Fire District 7 Ice Dive Equipment (FFY2018)

The POC received some of the equipment, they are awaiting one more order. Ms. Novak contacted the supplier and has not received a response. She will continue to follow up.

PJ18-6.02 Fire District 7 & 8 Trench Rescue Equipment & Trailer (FFY2018)

This project is almost complete, they are awaiting the masks to be delivered. Ms. Novak tried to contact the vendor, and she will continue to do so.

PJ18-6.06 Fire District 14 Tech Rescue Boat (FFY2018)

Ms. Novak stated they have not received the remote control for the winch and the paperwork for the boat. Ms. Novak stated that Chief Purcell will be reach out to the vendor to get it resolved.

PJ18-6.07 Fire District 7 Trench Rescue Equipment (FFY2018)

The vendor sent incorrect items and they have been returned. The POC is still awaiting the correct items to be delivered. Ms. Novak will continue follow up with the vendor. MAPC has been made aware of the issue.

PJ18-8.09 CEMLEC Robot (FFY2018)-

Ms. Novak stated that this project may have to be transferred from FY18 to FY19. The vendor is a Canadian company and they cannot travel to the United States due to COVID-19 restrictions. There may be a motion to transfer this project at the next CRHSAC meeting.

PJ19-10.01 The Borough’s MILO ASHER Training Equipment (FFY2018)

The project is moving forward. The purchase orders have been cut and they are waiting for the equipment to be set up.

PJ18-8.02 Fire District 14 Tactical Gear (FFY2018)

Roughly half the order has been received. The point of contact has the receiving documents on file and they are awaiting the other items to arrive.

PJ19-12.01 Wachusett Area Active Shooter Equipment (FFY2018)

This project has been moved to FY18. The ammunition pouches were not allowed. It had to be reordered and be sent out on another RFQ.

PJ19-18.02 Radiological Dispersal Device Equipment (FFY2019)

The vendors were honoring their original prices. The purchase orders have been issued.

PJ18-5.02 Fire District 8 Dive Team SCUBA and Underwater Search Equipment (FF2018)

The purchase orders have been issued and are currently being processed.

PJ19-3.2 Blast Bags-Active Threat Trauma Bags (FY2019)

The first round of specs have been sent to MAPC. MAPC is currently reviewing the specs. Ms. Novak will work with MAPC to complete them.

PJ19-4.1 FD 7 Swift Water Rescue Equipment

The project has received EOPSS approval. Ms. Novak has been working with points of contact to devise the specs.

PJ18-11.01 Gas Calibration Stations

Ms. Novak recently sent the project to EOPSS for approval.

New Business:

PJ18-6.05 Fire District 7 Trench Rescue Trailer (FFY2018) – Amendment

The project total for the line item is roughly $29,500.00. They spent $18,700 on the trailer. The modifications cost $2,194.44.

Transfer of the D7 Foam Trailer from Worcester Fire to Charlton Fire (G. Fleischer)

Ms. Novak did not find the original MOU between FD7 and the Council, she did find a MOU that needs to be modified. Ms. Novak will work Chief Fleischer to create an MOU between the FD7 and Charlton Fire.

Update:

CMED Generator RFP

There were five requests for the generator. After the scoring was complete, West Brookfield won by one point. Lt. Aspesi made a motion to award the CMED Generator to West Brookfield, seconded by Mr. Barclay, all in favor, with one abstention by Chief O’Donnell, **motion approved.**

Inter-Operability Sub Committee Report: Mr. James Barclay

Completed Projects: None

Project Updates:

PJ18-9.01-Fire District 8 High Band Repeater System Upgrade (FFY2018)

This project has been moved from FY18 to FY19. This has been tabled.

PJ19-10.01 WCSO MCU Radio Upgrades (FFY2019)

This project has been moved from FY19 to FY18. The purchase orders have been cut. The materials should be arriving as soon as possible.

PJ18-9.03 Worcester Aluma Tower Upgrade

The purchase order has been cut. The point of contact will be working with the vendor to complete the project. The vendor is Aluma.

PJ19-6.1 Fire District 7 Radio Cache (part 1)

We are awaiting SEIC approval. SEIC did not meet in November they will vote on this project in December. Mr. Barclay emailed Melissa Nazzaro and she said to follow up with OGR regarding the project.

New Business:

PJ19-6.XX Boylston Police Radio Upgrades

Mr. Barclay state that Equipment Subcommittee agreed that the project did not appear to be multi-disciplinary and a regional project. The project has been tabled, and has been sent back to submitter.

Training Sub Committee Report: Lt. Neal Aspesi gave the report.

Completed Projects:

TRR18-2.02 -Joint Cyber-Security Training (eLearning Lair)

Project Updates:

TRR18-5.06 – Fire District 7 Ice Dive Training (FFY2018)

Chief Kochanowski stated that he will check to see if this training can be offered.

TRR18-8.11 – Worcester Airport ASHER Training (FFY2018)

This training is actually categorized as an exercise, so it will have to go through pre-approval. Lt. Aspesi stated that this training is likely going to be transferred to FY19 due to COVID-19.

TRR18-8.12 Blackstone Area Active Shooter Training (FFY2018)

Lt. Aspesi stated that this training is likely going to be transferred to FY19 due to COVID-19.

TRR19-5.01 Fire District 7, 8 & 14 Structural Collapse Training (FFY2019)

The project is moving forward.

TRR18-8.13 – Western Worcester Area ASHER Training (FFY2018)

The project is slated to be moved from FY18 to FY19 due to COVID-19.

TRR19-18.01-- Radiological Dispersal Device Training (FFY2019)

No updates regarding the project.

Old Business: None

New Business:

TRR18-8.08 Active Threat Incident Management Training-PJ Amendment

This project is through the federal consortium. The Subcommittee agreed to ask the author of the proposal to work with MEMA to get approval.

Planning Subcommittee Report: Chief Kochanowski

The plaques for Tom Ford, Carl Eckman, Chief Wilson, and Chief Roy are moving forward. Chief Kochanowski is embarrassed on behalf of the Council for not sending plaques to the retirees in a timely manner. There was discussion regarding when Chief Wilson started with Council.

Mass Care/Sheltering Report: Nothing to report.

CMRPC: Nothing to report

MAPC: Ms. Reilly stated that MAPC received the FY20 contracts from EOPSS yesterday (11/9).

EOPSS: Mr. Bouvier stated that EOPSS has been focused on the election and thanked The Council and others for their seamless coordination regarding polling sites. Secretary Turco will be stepping down from his position, there is no information regarding his successor.

MEMA: Ms. Jerome stated that the MIFOG books are ready and will be distributed to communities, each community will receive four books. Ms. Jerome stated that if a community wants more than four books that they reach out to Melissa Nazzaro. Starting Thursday and Friday (10/12-10/13) MEMA will be doing distribution to Police Departments, each police officer in the Commonwealth will receive 20 KN95 masks. These are masks are for people that the officers come across on their normal duties.

New Business Unforeseen by the Chair: Mr. Warren stated that the region is involved with a multi-asset security assessment for Massport in Worcester. A job offer has been rendered and accepted for the Worcester Protective Security Advisor, more information to follow.

Next Meeting: December 1, 2020.

Adjourn: Chief O’Donnell made a motion to adjourn the meeting at 3:40 PM, seconded by Lt. Aspesi, **motion approved.**

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Meeting minutes taken and prepared by Anthony Senesi, CMRPC